

# ST LUKES AND BOTLEY SURGERY PATIENT PARTICIPATION GROUP

## MINUTES

27<sup>th</sup> march 2018

Present	Teresa Griffin(chair), Carol Duncan(secretary), Bronia Hallum(patient services manager), Clare Gray(reception and site lead), Jenny Little, Angela Brombley, Joanne Taylor, Nancy Glen(new member). In attendance: David Barkley(business manager Living Well Partnership(LWP), Jill Ghanouni(board member Southampton CCG) Dr Pritti Aggarwal(GP partner LWP)	Action
Apologies	Diane Slater, Lynn Dow, Kath Carter, Madeleine O'Beirne, Kimberley Davies(facilities Manager) Dudley Parker and Christine Robson are no longer members	
1.0 New Item re CCG visit 12/2/18	DB reported on the recent CQC visit which raised some issues that would be fully discussed at the next meeting. The full report from the CQC was awaited. A small group was being formed to take forward any recommendations that might come from this report, and representatives from the PPG would be involved in the development of the action plan. TG, CD, JL, JT and NG expressed an interest in representing the PPG. David also reported that 2 priorities were already being addressed, namely improved access and increased number of telephone lines.	CCG report to be fully discussed at the next meeting
2.0 Social prescribing	JG outlined her role in promoting this project which aims to refer patient to relevant community support networks and healthy living initiatives. She is visiting and circulating questionnaires across PPGs, voluntary groups, residents associations. Examples of initiatives include walking groups, choirs, CBT drop in sessions. Soton CCG will be organising an event to publicise the project which is fully embraced by the LWP with Dr PA taking the lead.	
3.0 Dementia Friendly walk through	CD and TG completed visits to St Lukes and Botley surgeries and a full report was tabled. There was a brief discussion but in the absence of the facilities manager this item will be taken forward to the next meeting. One issue touched on the need for dementia training updates for staff and the possibility of using one of the regular Target educational sessions was suggested.	Item to be discussed at the next meeting. CD to explore training.
4.0 minutes of Jan 25 <sup>th</sup> 5.0 matters arising	Minutes approved.  Anti coagulant clinic: Insufficient staff have been trained to use the new in house testing equipment bought by donation from the PPG. It was suggested that other surgeries be offered the opportunity to make use of it. Dementia friendly status: both surgeries have been designated Dementia Friendly. Website changes: Details of the LWP now on the website. PPG boards updates in the surgeries: LD will take over from JT	

<p>6.0 LWP PPG amalgamation. PPG networking meetings</p> <p>7.0 Staff changes</p>	<p>TG and CG will take this forward. TG will review PPG boards in other surgeries.</p> <p>Eastleigh Southern parishes federation of surgeries (of which B and St L are included, have funding for enhanced phlebotomy service and Care navigators. The “Hub” (out of hour surgeries at H/E medical centre) now open all day sat and am on Sundays as well as weekday evenings.</p> <p>Musculoskeletal and Mental health practitioners to be recruited.</p> <p>There is PPG representation on the Southampton Healthcare Network.</p> <p>Reception team recruitment continues. A new Practice Nurse has been recruited. There are still GP vacancies.</p> <p>Next meeting 30<sup>th</sup> May 2018 at BOTLEY SURGERY</p>	<p>TG/CG</p>
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