

ST LUKES AND BOTLEY SURGERY PATIENT PARTICIPATION GROUP

MINUTES

21st March 2017

Present	Teresa Griffin (chair,) Carol Duncan(sec), Bronia Hallum, Dudley Parker, Maggy Parker, Diane Slater, Jenni Fletcher. In attendance: Ann Smith, Jaggy Khela.	Action
Apologies	Karenza Slater, Jenny Little, Joanne Taylor, Barry Griffin, Christine Robinson, Pauline Matthews, Jane James	
2.0	Minutes of the meeting of Feb 2 nd were approved	
3.0	Matters arising to be covered in agenda	
4.0 Care Navigator Update	Ann Smith, manager of the Eastleigh Southern Parishes Care Navigator Team gave a comprehensive update of this innovative and award winning scheme.. A full Summary of her presentation is attached.	
5.0 New INR testing arrangements	Jaggy Khela the recently appointed pharmacist, explained how the new streamlined INR measurements for patients on warfarin anti clotting medication, will work. The new measuring device had been purchased and will be operational in April allowing rapid in house measurement and medication dose adjustment.	
6.0 Dementia Project update	Jaggy explained that he had enrolled in the I Space Dementia project 18 months ago. This project aims to make surgeries dementia friendly. Some work had already been started in the surgeries prior to Jaggy's arrival but had faltered. Jaggy will organise training from a Dementia Friend Champion, to enable all surgery staff to be registered Dementia friends ie they will have knowledge and sensitivity to the needs of patients with dementia.	JK
Batch Prescribing of longterm medication	Jaggy explained the plan to issue 12 month batches of medication to the patients' chosen pharmacy to enable meds to be dispensed without requesting repeats from the surgery. Application forms are available at the surgery.	JK
7.0 Standing Items	PPG and surgery websites have been updated and are much more user friendly. Surgery/PPG Newsletter will be produced 4 to 6 weekly. Jo continues to update the PPG noticeboard. Bronia reported that there was some improvement in providing routine appointments. There had been an increase in salaried GP sessions and additional admin staff were being interviewed. There were fewer complaints so far this year. A replacement advanced n practitioner is being recruited.	
8.0 Taxis as ambulances	Item deferred. Next meeting May 25 th .	TG