

ST LUKES AND BOTLEY SURGERY PATIENT PARTICIPATION GROUP

AGM MINUTES

9/11/2016 at St Luke's Surgery

Present	Teresa Griffin(chair) Carol Duncan(secretary) Bronia Hallum, Clare Gray, Dudley Parker, Maggy Parker, Joanne Taylor, Pauline Matthews, Gill Hulbert, Jane James.	
Apologies	Barbara Holden, Barry Griffin, Christine Robinson.	
1.0	Welcome and introduction.	
2.0	Minutes of the AGM 7/10/2015 were approved.	
3 Reports	3.1 Chairs report: Teresa tabled a full and comprehensive report (see attached) This outlined the changes in the PPG since its first AGM in Oct 2015, the aims of the group, and its activities. 3.2 Treasurers report: Bronia tabled the report on expenditure(see attached) The annual allocated budget of £300 ceased in April 2016. £472.61 remains in the account.	
4.0 St Lukes and Botley surgeries update.	Bronia explained that the practice had faced a difficult year with rising demand, vacant posts and financial difficulties. The potential involvement with IGH (Integrated Medical Holdings) had been cancelled in favour of a possible merger with an existing local group of practices the "Living Well" Group which includes the Harefield, Weston and Thornhill Ladies Walk practices. Botley and St Lukes practice is now a pilot surgery in NHS England Resilience Programme. This has enabled the recruitment of a Clinical Pharmacist, Jaggy Khela, who has already commenced work aiming to assist with medication reviews and the development of "eConsult," an online service to be launched by the surgery on 14 th nov. This will enable patients to request sick notes, make medication related enquiries, insurance and referral enquiries, and access a GP for advice. Self help advice and telephone consultations will continue hopefully to reduce unnecessary requests for appointments. New recruits include 2 receptionists and a business admin apprentice. The practice has formally withdrawn from the Dementia Friendly project.	Teresa tp invite pharmacist to next PPG meeting
5.0 PPG officers.	Existing officers can stand for a further year. Barbara Holden (treasurer) has resigned. She was thanked for her input. Pauline Matthews agreed to take over the role.	
6.0	It was agreed that the PPG would continue to meet alternate months.	
7.0	West Hants network meeting will take place 10/12/15	
8.0	DP expressed concern re overcrowding in Botley surgery.	Item for next PPG meeting
