

PATIENT PARTICIPATION GROUP MEETING MINUTES
JULY 2017

Present	Teresa Griffin (chair)Carol Duncan (sec)Bronia Hallum, Dudley Parker, Maggy Parker, Diane Slater, Jenny Little, Angela Brombley, Joanne Taylor, Christine Robinson, Pauline Mathews. In attendance, Dr Chris Sandford.	Action
Apologies	Barry Griffin, Jane James, Jaggy Khela Korenza Slater unable to attend as PPG member.	
1.0 Dr Sandford Item taken first.	Dr Sandford was welcomed to the meeting to discuss the progress of the merger of Botley /St Lukes, Weston Lane(and Harefield) Ladies walk(Midanbury) and Bitterne Park surgeries. Dr Sandford is a partner at Weston Lane having completed GP training in Winchester and having worked as CEO of a charity for 5 yrs. Partnership merger will complete in Oct 2017, full contract merger including clinical systems will complete later. The merger has already had an impact on recruitment but the full benefits for patients will come after the contract merger, such as sharing of specialised staff, urgent appointments etc. Only Botley/St Lukes is commissioned by West Hants CCG, the rest by Southampton CCG. This could prove a little complicated for the sharing of some CCG commissioned services, but not insurmountable. The merger received the full support of the PPG and Dr Sandford was thanked for his input.	
2.0 Minutes	Minutes of 25 th May: Jenny Little was omitted from the attendance list in error. Minutes passed as correct.	
3.0 matters arising	Text messaging, and minor injury poster postponed to next meeting. Telephone ansaphone message when no appointment is available requires waiting until the receptionist answers. Ways around this were discussed. Feedback from members re surgery website: Too much info on front page and not easy to find opening times. Jo agreed to set up group to look at website.	Bronia Bronia Jo Carol and Diane
4.0 Update on projects	Jaggy was not present but had reported on progress of three projects. Anticoagulant clinics: slow progress but all staff have now completed webinar training to use the machine. Input of patient data underway. Dementia project: The surgeries are designated Dementia Friendly but some outstanding work to be completed namely the ISpace walk through to be undertaken by Jaggy and Carol using the Kingsfund EHE Environmental Assessment Tool. J and C will report at next meeting. Batch prescriptions: Over 300 patients are signed up for this system. Further report to follow	Jaggy and Carol Jaggy
5.0 Staff changes	Bronia reported that recruitment is underway for Advanced Nurse Practitioner. Additional receptionists have been recruited.	
6.0 AOB	Flu clinics: dates will be available for next meeting. Carol enquired whether the more effective "super flu vaccine" was to be made available. Network meeting in June: Presentations had already been circulated. Jo commented that many surgeries had less active PPGs than our group. Angela asked how much the PPG had been consulted about the merger. Teresa said that the PPG had been informed about the negotiations and had been supportive.	Bronia

7.0	<p>Next meeting 26th Sept. Dave Barclay Business Manager will attend from Living Well partnership</p> <p>Post meeting decision made that David Barclay will attend meeting in November. Medicines Management Team will be attending the September meeting</p>	
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